

CBD MERCHANT PRE-APPLICATION

COMPANY PROFILE					
Merchant Name (DBA or Trade Name)			Corporate/ Legal Name		
Location Address			Corporate/ Billing Address		
City, State	Zip/Postal Code	Country	City, State	Zip/Postal Code	Country
Contact Name / Relationship	Email Address		Technical Contact Name		Email Address
Telephone Number	Fax Number		Federal Tax ID		Business Establishment Date
OWNERSHIP PROFILE <small>(ownership must equal 50% or more)</small>					
Name - Principal #1		Title	% Owned	Telephone Number	Email Address
Date of Birth		Social Security #		Identification Type	State/County of ID
Address		City, State		Zip/Postal Code	Country
Name - Principal #2		Title	% Owned	Telephone Number	Email Address
Date of Birth		Social Security #		Identification Type	State/County of ID
Address		City, State		Zip/Postal Code	Country
BUSINESS PROFILE					
Please provide a profile of the company along with a description of products / services sold <small>(include length of service and pricing)</small>					
Current Acquirer:		Current Gateway :		Reason for leaving current acquirer:	
Length of time accepting credit cards:			Percentage of foreign transactions: % U.S. % Europe % Asia % Rest of the World		
Method of Acceptance <small>(must equal 100%)</small> :			Estimated Monthly Volume		Average Ticket Highest Ticket
MOTO: % Internet: % Swipe: %					
URL(s):					
Descriptor (max 25 characters: For example - company name, phone #, URL) will be shown on Credit Card statement					
Description of products/ services sold <small>(include length of service and pricing)</small>			Recurring Services? YES NO If yes describe		
BANK INFORMATION					
Bank Name		Bank Address		Bank Phone Number	
Account Number:		ABA routing code (US):		Account Holder:	

PLEASE NOTE: This is not a formal bank / underwriting application and is meant for the sole purpose of capturing preliminary information in support of our efforts for finding you the right payment processing solution.

Required Documents

Corporate Documents

- **Articles of Incorporation or Organization**
- **EIN Letter**
- **Voided Check or Bank Letter**
- **3 Months Business Bank statements**
- **3 Months processing statements (if available)**
- **Lab Results/ Certificate of Analysis (COA) for products sold on website**

Personal Documents

- **Color copy of Drivers License (all owners)**
- **3 Months Personal Bank Statements- if do not have business bank statements**

Website Minimum Requirements

Products

- Must have picture of actual product
- Must show pricing of product
- Must include ingredients
- Must include COA on each product (links are ok)
- Must have 2-3 products that are NON CBD. Examples: hat, t-shirt or other clothing, accessories, decals

Terms & Conditions

- Must be its own link on the footer
- Must reflect full Legal company name

Privacy

- Must be its own link on the footer

Refunds/Returns

- Must be its own link on the footer
- Must be listed in the terms
- Must include time frame of when it will happen

Shipping

- Must be listed in the Terms and clearly state when product is shipped and how

Contact Us

- Must be its own link
- Must include full legal company name
- Must include full return address
- Must include customer service phone and/or email

Footer

- Must have links separate links to the Terms, Privacy and Contact pages
- Visa and MasterCard Logos must be shown and in color
- Must provide Disclaimer
 - “No THC” OR “xx.xx% of THC content or less”
- Must provide the FDA Disclaimer

FDA DISCLAIMER: The statements made regarding these products have not been evaluated by the Food and Drug Administration. The efficacy of these products has not been confirmed by the FDA approved research. These products are not intended to diagnose, treat, cure or prevent any disease. All information presented here is not meant as a substitute for or alternative to information from health care practitioners. Please consult your health care professional about potential interactions or other possible complications before using any product. The Federal Food, Drug, and Cosmetic Act requires this notice.

COA (Certificate of Analysis) for EVERY product sold online. (also known as Lab Results/test)

All COA's provided must match the end product in its final state that is being sold on the website; not just the CBD isolate used to make the products

Testing needs to be completed by approved and accredited third-party laboratory.

COAs must show a full contaminant test was conducted, including heavy metals, Microbials, pesticides, and Solvents (if applicable) for all products meant for human use. Not just THC levels.

Even if your State does not require you to have a full spectrum test, if you are selling online to other states that do require it a correct test needs to be provided to meet the compliance as we default to the highest degree of standards